



8 Weeks before Moving

- Create a "move file" to keep track of estimates, receipts and other important information.
- Check with your accountant to see what expenses can be deducted on your next tax return, eg if your relocating for work.
- Start researching your new community. The Internet is a great resource for finding online community guides and newspapers.
- Contact your new Chamber of Commerce for their new resident packet.
- Draw out a floor plan of your new home and start deciding which function each room will serve.
- Budget for moving expenses and start collecting estimates. Contact RTS Removals [HERE](#)

7 Weeks before Moving

- Start pulling together medical and dental records - including prescriptions and shot records. Ask your existing doctors if they can refer you to a care provider in your new area.
- Arrange to have school records transferred to your children's new school and/or daycare.
- Get copies of any legal and financial records you need.
- Arrange for veterinarian records to be transferred.
- Call your insurance agent to see what changes to expect in your policies for changing area. Ask if moving is covered and arrange for insurance for your new home.
- Contact health clubs or other organizations you have joined. Ask how you can end, sell or transfer your membership.

6 Weeks before Moving

- Make a list of things that are valuable or difficult to replace. Check they are insured or plan on carrying them with you.
- Make a list of friends, relatives and businesses that need to be notified of your move.
- Start working your way through each room taking inventory and deciding what to get rid of. Start planning a yard sale or contact your local charities.
- Think about subscribing to the newspaper in your new hometown to start learning about events and the local culture.
- Start to use things that can't be moved, such as frozen foods, bleach and aerosol cleaners.

5 Weeks before Moving

- Start collecting boxes and other packing supplies.
- Start packing items you don't use often. Also start disposing of the items you've designated for a yard sale, donation or the junk yard.
- Plan ahead for parking, you may need to reserved space for up to three business days (depending on house size) and should contact your property manager or local authorities to ensure you will be complying with any rules or restrictions.
- Plan for short-term or long-term storage at destination if needed.



4 Weeks before Moving

- Reserve your move by calling 01344 845 007. Reservations should be made as soon as possible to ensure vehicle and staff availability. Please keep in mind that reservations are based on availability.
- File a change of address. If you are unsure of your new address will be, ask the postal office to hold your mail in their office in your new area.
- Schedule disconnection of all utility services at your old home, and connection of them at your new one. Be sure to disconnect the day after you leave and connect the day before you arrive. If you have deposits/credits with services, such as the water or gas company, request your refund.
- Make travel arrangements for your pets, do not forget to include necessary medical and immunization records.
- Advertise and host your garage sale.
- Call your newspaper courier and set a date to cancel your subscription.

3 Weeks before Moving

- Make sure all library books have been returned and all dry cleaning or items out for repair have been picked up. Also retrieve any items out on loan.
- Decide if you will keep your plants or give them away.
- Dispose of flammables, corrosives and poisons.
- Have your automobile(s) serviced.
- If you are moving into or out of a flat, arrange to use the elevator on your move day.

2 Weeks before Moving

- Contact your bank and/or building society to transfer or close accounts. Clear out safety deposit boxes. Pick up traveler's checks or cash for "on the road" expenses.
- Confirm travel arrangements for pets and family.
- Confirm parking.
- Notify any creditors of your move.
- Plan meals for the last week of the move to help empty the refrigerator and avoid using appliances that will already be packed.
- Assemble a folder of important information about the house for the new owner of your home.

1 Week before Moving

- Finish packing and prepare an "essentials" box. Designate several boxes and items as "last load" items. Pack your suitcases and valuables separately.
- Drain all fuels and oil from your mower and other motors. Gas grills, kerosene heaters, etc. need to be emptied as well.
- Drain water hoses and waterbed.



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- Empty, defrost and clean your refrigerator at least 24 hours before moving day. Prepare all appliances for loading.
- Fill any prescriptions or medications you will need for the next couple of weeks.
- Make childcare arrangements for moving day.
- Notify friends and family of your new address and phone number.

Moving Out

- We aim to load goods in a pre-designated order, saving "last load" items for the rear of your shipment. This might include your vacuum cleaner or bed sheets.
- Check every room, closet and cabinet one last time before deciding everything is loaded.
- Take note of utility meter readings.
- Leave a note with your new address in the house so that future residents can forward any stray mail.
- Keep a friend or family member informed of your plans and "whereabouts" in case of an emergency or unforeseen event.

Moving In

- You are likely to arrive at your new home ahead of your shipment. Take this time to look things over and to ensure your new utilities have been connected.
- Check appliances and systems to ensure all are working properly, and arrange for repairs if necessary.
- Check to see if your mail is making it to your new address or pick up any mail being held.
- Consider drawing out your new floor plan and decide where you want furniture and appliances placed.
- Plan ahead for parking.

After the Move

- Keep all receipts and documentation in your move file and store the file in a safe place.
- Send your driver's license and registrations documents to the DVLA for update.
- Register to vote.
- Contact the local paper for a new subscription.
- Tell your friends about *RTS* removals. (please)